

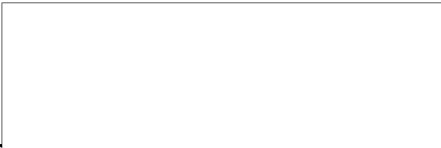
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OFFICE OF COMMUNICATIONS
OFFICE OF INFORMATION SERVICES
OFFICE OF LOGISTICS

MEMORANDUM OF UNDERSTANDING
ON THE
OC/OL INFORMATION SERVICES CENTER


December 1984


William F. Donnelly
Director of Communications


Daniel C. King
Director of Logistics

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Director of Information Services

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I. PURPOSE

By mutual agreement this Memorandum of Understanding between the Office of Information Services (OIS) and the Offices of Communications (OC) and Logistics (OL) supersedes the Memorandum of Understanding dated 6 April 1983. The new MOU states that each participating office agrees to restructure the present OC/OL Information Management Center (IMC) and rename it the OC/OL Information Services Center (ISC). The ISC will provide information handling support to both OC and OL. In addition, each office will have a Records Management Officer.

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II. POLICY

ADMINISTRATIVE - INTERNAL USE ONLY

III. REVIEW

The terms of this Memorandum of Understanding are subject to review by any of the parties at any time and may be changed by mutual agreement. The ISC will be evaluated at the end of a one-year period and a determination made as to whether it should continue. If there is agreement to continue, a determination will be made at that time whether to transfer to OIS the positions shown in Tab A.

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